



Physical award materials: order guide

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Use this guide when requesting a trophy, printed certificate or labels for an awarded product. Your digital certificate, award listing and standard use of the award mark remain free.

Prepare your enquiry

Provide the Award ID, item types, quantities and delivery country. Include any preferred inscription, certificate format or label size and surface. The requested details must match the current award record.

Check the quotation

Check the seller, material, dimensions, finish, quantity, personalisation, currency, taxes, delivery charges and estimated production time. The quotation states how to confirm the order and its payment arrangements. Ask about any duty charged separately at the destination.

Approve the proof

Check the product name, manufacturer, model, award year and Award ID. Resolve corrections to the award record before approving artwork. Any added message or company branding must leave the formal award designation and product identity clear.

Check labels on the intended material

Confirm size, contrast, adhesion and finish for the intended surface. Test the verification QR code on the final stock and curvature. Keep the artwork proportions, attribution and clear space required by the mark guidelines.

Delivery and support

Keep the accepted quotation, order reference and approved proof. Production and delivery follow the confirmed arrangements. Report changes before production, or damaged or incorrect goods promptly, with useful photographs. Obtain return instructions before sending goods back.

Buying or cancelling an item does not change the award or its free benefits. You may print your digital certificate and arrange compliant printing of the issued artwork yourself.

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